

PERFECT BINDING

TYPES OF PAPER AND MINIMUM THICKNESS

Teviot Print Shop can perfect bind books with many different standard and custom sizes.

The maximum size for a book will be 300mm (bound edge) x 430mm.

The minimum amount of sheets to produce a book is 30 sheets of 100gsm laser printer paper. A good gauge to go by is that your book must be at least 3mm thick.

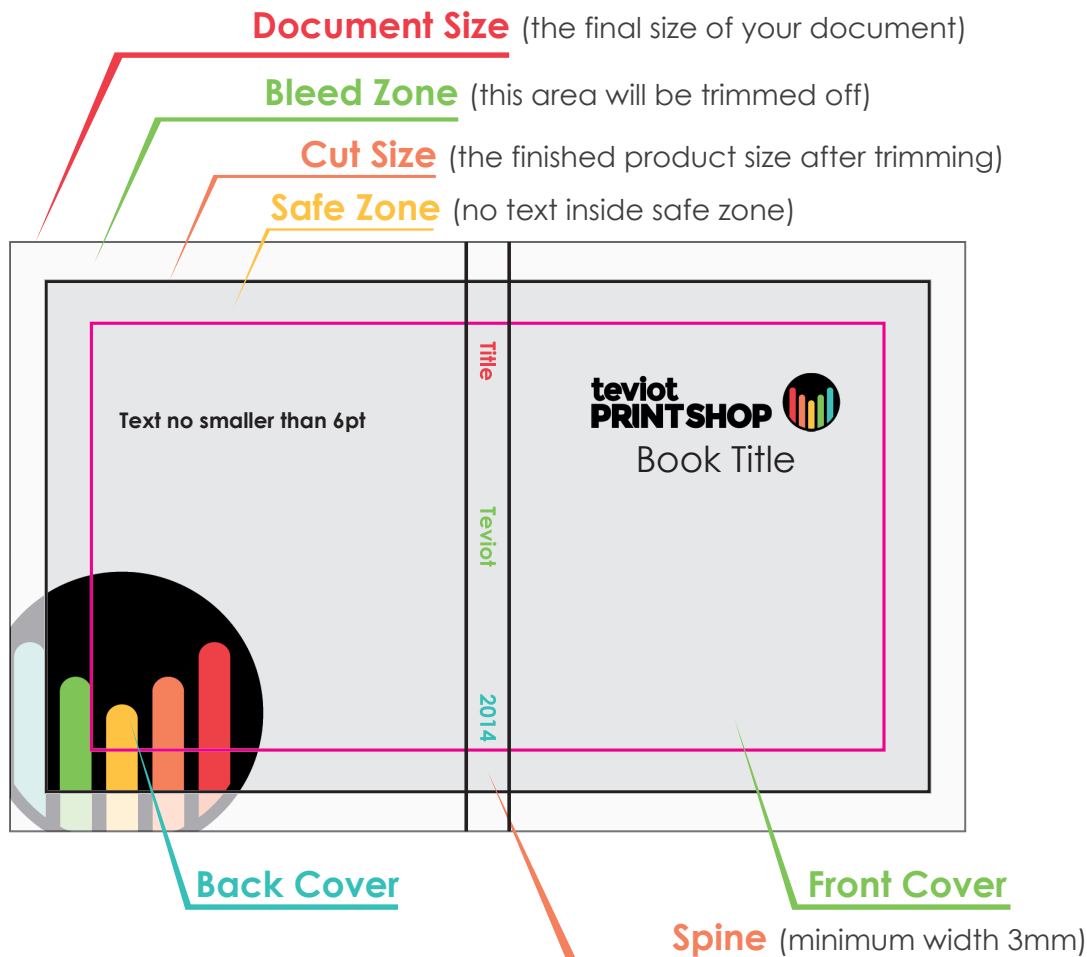
The thickest printed cover is 350gsm card. This can be either matt or satin finish. Print on outside of cover only.

COVER SETUP

Teviot Print Shop will assist in setting up the cover of your book, but it's good to learn how to do it properly yourself. There are certain steps to take and certain ways to setup your document.

Your cover must be a separate file (document) from the rest of your book. A high resolution pdf is preferred. You must include the back cover, spine and front cover as one image in your document (see diagram below)

You must add bleed to your cover (5mm on each side) See our Bleed Guidelines at <http://www.teviotprintshop.com/bleedguidelines.pdf> if you need help with bleeds.



HANDY HINT

100 sheets 100gsm - 13mm

100 sheets 120gsm - 15mm

100 sheets 160gsm - 20mm

COVER SIZE

Width = BACK COVER + FRONT COVER + SPINE + BLEED